Baseline/Accountability/Roles and Responsibilities - After a brief check-in with one another, attendees discussed accountability and expectations.

- Working group members should attend meetings or alert leaders of their absence. If members are absent, they should obtain meeting minutes and background information. They can also debrief with attendees if needed.

- Members can obtain information on subjects relevant to the working group and share this with their fellow BSEWG colleagues.

- It was noted that transparency among subcommittees is important. Members should communicate with one another and be aware of the work of the other subcommittees. BSEWG members should also focus on carrying out the group’s charge, as well as documenting the work of the group.

- Tri-chair LaTonyette Buckely noted that transparency, participation, evaluation, and feedback are important factors in terms of accountability.

- Regarding Admissions, Allura Davis noted that the department is working on solidifying a committee within Admissions to work on the actionable items stemming from the BSEWG 1.0 report. Leadership in Admissions will lead these efforts.
• It was noted that implementation of recommendations will be subject to processes, including approval and review by the Academic Senate.
• The work of the BSEWG 2.0 will entail implementing recommendations from the August 2020 BSEWG report and advancing the work of the group.

• Subcommittee Breakouts – The three subcommittees gathered in breakout rooms to discuss priorities, implementation, meetings, and logistics.
  • **Auxiliary** – Create a list of campus resources and draft a response letter to the Campus Safety Task Force.
  • **Campus Climate and Student Success** – Work on Recommendation #3, which entails developing a campus survey. It was noted that it would be beneficial to offer incentives to complete the survey.
  • **Admissions and Recruitment** – Identify measurable data points and evidence-based practices to further the work of the group.
• Open Discussion
  • Attendees discussed matters such as the need for data to be incorporated in the work of group; having a clear picture of what is achievable given the timeline and structure of the institution; and opportunities to collaborate with new leaders on campus.

Next Steps:
• The **declaration** regarding BSEWG 2.0 will be disseminated soon.
• Subcommittees should schedule **meetings**, share their dates with working group leadership, and strive to meet in between monthly meetings.
• Read the **The State of Higher Education for Black Californians** if your time permits. The related recording will be placed in the shared drive.