

Katniss Aberdeen

1234 Street Name | Riverside, CA 92507
kaber001@ucr.edu | (951) 555-5555 | linkedin.com/kaberdeen

OBJECTIVE

To obtain the Resident Advisor position with UCR Housing Services.

EDUCATION

University of California, Riverside (UCR), Riverside, CA

Bachelor of Science in Psychology, GPA 3.6

June 2022

Related Coursework: Adolescence and Emerging Adulthood, Social Psychology, Sociology of Education

EVENT PLANNING EXPERIENCE

Nothing But Nets, UCR

Fundraising Project

January 2019 – June 2019

- Participated in a student-led organization dedicated to educating, advocating, and fundraising for the United Nations to send nets to African countries to help stop the spread of malaria.
- Collaborated with a group of seven students raising over \$10,000 for research, mosquito net distribution, and literature.
- Researched the effects of malaria and developed promotional materials including posters and flyers for in-class presentations.
- Conducted 12 presentations to student organizations and classes to facilitate fundraising efforts and promote awareness of the malaria epidemic in Africa.

WORK EXPERIENCE

In-N-Out Burger, Riverside, CA

Shift Leader

April 2018 – Present

- Train and supervise 10 staff members, providing each new hire performance reviews to identify areas for additional training.
- Demonstrate ability to enforce best practices in a leadership capacity to ensure a consistent standard of high quality.
- Record and deliver 35 bank deposits that was completed on a weekly basis.
- Enforce proper food sanitation policies and procedures by educating team members during staff meetings.

Cashier

October 2017 – April 2018

- Provided outstanding customer service using effective interpersonal and problem-solving skills.
- Maintained accurate inventory count of all products utilizing Excel databases that was visible for all staff to review.

ACTIVITIES

Psychology Club, UCR

Member

October 2018 – Present

- Research social climates of University setting in order to evaluate the effects of educational policy on inclusion and affinity.
- Recruit and promote club information to classes on campus to increase overall membership by 20% per quarter.

SKILLS

Computer: Microsoft Word, Excel and Access in PC and Mac platforms

Social Media: Facebook, Twitter, Instagram, Snapchat