Where to start
- Do your research on the companies attending the fair (preferably before showing up to the fair); visit careers.ucr.edu to view a list of participating employers
- Start with companies you are least interested in as practice before speaking with representatives from your top companies

30 Second Pitch
- Who are you? (Name, Major, Class Level)
- What do you do? (Skills, Relevant Experience, Relevant Interest/Passion)
- What are your skills and experiences related to this position? (How do your skills and experience make you the perfect fit for the job?)
- Why are you talking to them? (Connect yourself to the targeted organization/employer, show your knowledge/passion for the company)

Opening Questions
- Do you have any advice for someone wanting to enter the field?
- I went online and filled out your application for the _____ (fill in with job you have applied for) and I am really interested in _______ (employer name) and was curious what else I might do to help me get a foot in the door?
- Are there some specific skills, work experience or educational background that can make me more competitive for the ______________ (position name)?

How to Follow up
- Make sure to take the representatives’ business card and leave a resume if possible
- Ask them if you may contact them in the future for further information
- Follow any instructions/cues from the recruiter
- If no instructions are given follow up within 24-48hrs of meeting them (DO NOT WAIT)

CHECK LIST
- Resumes
- Professionally Dressed
- Employer Information Matrix in hand
- List of companies you are interested in speaking with

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