Virtual “Campus” Interview Program
Land a Job or an Internship through a virtual interview
At the end of this workshop, you will be able to...

Gain knowledge on the virtual "campus" interview program and types of virtual interviews

Understand how to get started and navigate virtual interviews via Handshake

Learn interviewing techniques and tips to succeed in a virtual interview environment
Agenda

▪ Handshake Insider
▪ What is the Virtual “Campus” Interview Program
▪ Who Participates
▪ When to Participate
▪ Benefits of the Program
▪ Types of Interview Schedules
▪ UCR Handshake & Virtual Interviews
▪ How to Participate
▪ Interview Tips
▪ Dressing for Success
A modern platform designed especially for college-based recruiting for jobs, internships, events and resources

Students gain access to jobs/internship posting from 20,000+ employers around the world, including all Fortune 500 companies!

Employers enjoy a faster, more user-friendly, experience to post jobs and view applicants
• A personalized feed of jobs, internships, events and resources – like Netflix but for careers!
• A “Favorite” option to know when top employers are posting jobs and coming to campus.
• A seamless experience across all devices: phones, tablets, and computers.
Create a Handshake Account:

1. Log into ucr.joinhandshake.com with your UCR username and password.

2. Create a new Handshake profile by adding your resume, photos, skills, and more. Make your profile public to employers.

3. Click “Jobs” in the menu bar and start applying. Save searches and sign up for notifications about future opportunities that match your interests!
Virtual “Campus” Interview Program

Will operate Fall, Winter, & Spring quarters

- The Virtual “Campus” Interview Program connects employers to students for full-time career positions and full-time paid internships.
- All interviews are held virtually via the platform of employer’s choice.
- The program is open to ALL MAJORS, graduate and undergraduate. Most of these positions are targeting 3rd and 4th year students.
- Employers that participate have specifically chosen UCR as a target campus.
- The program provides a “jump start” on first round interviews as part of the hiring process.
Benefits of the Virtual “Campus” Interview Program

- Convenience and safety: all through the comfort of your home and computer
- Employers have an existing relationship with UCR
- Get in front of employers who only recruit through university recruiting
- Develop your interview skills
- Increase your chances of multiple offers
- Begin your career right after ending your college journey
Types of Virtual Interviews Schedules

Open Schedules
Employers establish their qualifications via the Handshake job posting and eligible students can sign up for interview slots.

Preselect Schedules
Based on your job application through Handshake, employers screen resumes and select students who are invited for virtual interviews.
Virtual Interview Applications via Handshake - Overview

Live Demo
https://ucr.joinhandshake.com
Virtual Interview Applications via Handshake - Overview

Once you've been chosen by an employer for an On-Campus Interview, you'll receive a notification in Handshake.

Congratulations! You have been selected to interview for Marketing Assistant with School of Life Student Employment on May 1st 2020.

Interview slots are limited and first come first serve, so please be sure to sign up as soon as possible here: School of Life Student Employment - Marketing Assistant - Virtual

1 minute ago
Virtual Interview Applications via Handshake - Overview

Marketing Assistant - Virtual

Interview with School of Life Student Employment - Marketing Assistant - Virtual for job Marketing Assistant
Submitted 2 minutes ago
This application was selected to interview with School of Life Student Employment.
You submitted this application with the following documents: Newest Resume

You qualify for this interview schedule and can take a slot.

Students will meet with one interviewer via Zoom for 30 minutes. Candidates that move on to the next round will be notified via phone call. On the day and time of your interview, please join this link: https://example.zoom.us/j/123456789

May 1st 2020

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<th>Time</th>
<th>Jobs</th>
<th>Student</th>
<th>Interviewer</th>
<th>Room</th>
<th>Action</th>
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<tr>
<td>9:30 am - 10:00 am</td>
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<td>Memorial Union Building Virtual Meeting Room</td>
<td>Take Slot</td>
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Interviewing Tips
(before the interview)

Know the Employer:
- Research the company thoroughly
- Know the company’s market, products, & goals
- Memorize useful facts

Practice Makes Perfect:
- Consider most often asked questions. Be prepared to answer them.
- Give concise, complete answers
- Utilize the virtual Career Center for helpful tips and practice interview questions
Interviewing Tips
(before the interview)

The Job Description:
▪ If a job description is available for the position you are interviewing for, think about how your experience and skill fit. Consider examples and evidence to support your ability to excel in this job.

Know yourself:
▪ What are my skills?
▪ What is my passion? What type of work environment do I prefer?

Additional Prep Tips:
▪ Prepare 2-3 thoughtful questions to ask your interviewer after the interview.
▪ Prepare a thank you email to send after your interview.
**STAR Method**

(how to answer behavioral based questions)

Listen carefully to the question and think of an event. Take a few seconds to ensure that you have the best example you can. Don’t rush it.

<table>
<thead>
<tr>
<th>Situation</th>
<th>Task</th>
<th>Action</th>
<th>Result</th>
</tr>
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<tbody>
<tr>
<td>Describe a specific event or situation that you were in.</td>
<td>Explain the task you had to complete, highlighting any specific challenges or constraints.</td>
<td>Describe the specific actions that you took to complete the task. These should highlight desirable traits the interviewer is looking for.</td>
<td>Close with the result of your efforts. Include figures to quantify the result if possible.</td>
</tr>
<tr>
<td>Who? What? When? Where? etc.</td>
<td>• Deadlines • Issues • Costs • etc.</td>
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<td></td>
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Dress for Success

Interview Clothing Options:
Virtual Interview
Do’s & Don’ts

Do’s
▪ Test the virtual platform ahead of time to avoid last minute technical issues (if possible)
▪ Login to the virtual platform 15 minutes before your scheduled interview time
▪ Look into the camera of your device while speaking & connecting with interviewer(s)
▪ Be polite
▪ Dress for the occasion
▪ Bring prepared questions to ask the interviewer following the interview

Don’ts
▪ Don’t be late
▪ Don’t be too personal
▪ Don’t use profanity
▪ Don’t be derogatory about past experiences
▪ Don’t talk money
▪ Don’t slouch
Interview Tips

Closing the Interview

- Your time to ask questions
- Ask about the next steps (if not already mentioned)
- Thank them for their time
- RELAX…you’re done!
Thank you for your Time

For more questions regarding Virtual “Campus” Interviews, email us at careerrecruiting@ucr.edu
Connect with us!

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#UCRCareerReady
#UCRCareerCenter
#Higherhighlanders

Connect. Inspire. Empower