

T TRANSFER CAREER PLAN

YOUR STEP-BY-STEP GUIDE TO CAREER PLANNING SUCCESS

As a transfer student, this is a crucial time to prepare for career success by building relationships, gaining experience for your resume, learning job search skills, and determining if you will need a graduate or professional degree for your career choice. We can help you get there.

GET INVOLVED IN CAREER & CAMPUS RESOURCES

During your time at UCR, follow the steps below to plan for your future career success.

- Talk to your academic advisor.
- Meet with a career specialist to set goals and assess your career interests.
- Join UCR student organizations. Explore your options online at highlanderlink.ucr.edu and studentlife.ucr.edu.
- Attend Career Center events. Find out about them and register at careers.ucr.edu/events.
- Visit the Transfer and Commuter Lounge to connect with other transfer students.
- Visit the Transfer Success Zone at the Academic Resource Center.
- Participate in the Career Center's ORBITS program.

BUILD YOUR RESUME & INTERVIEWING SKILLS

A resume markets your education, accomplishments, experience, and skills. Create or update yours for part-time jobs, internships, research, networking, graduate schools, study abroad, and other opportunities. Be sure to also practice your interviewing skills before applying to positions.

- Look at sample resumes at careers.ucr.edu under Students Getting Hired.
- Attend a *Resume Writing workshop* and an *Ace the Interview workshop*.
- Update your resume as you gain new experiences.
- Have your resume critiqued. Visit careers.ucr.edu or the Career Center to sign up for a career counseling appointment or an Express Career Advising appointment.
- Practice your interview skills by using the StandOut mock interview tool in the Resources section of your UCR Handshake account and scheduling a mock interview appointment with a career specialist.

GAIN EXPERIENCE & NETWORK

While at UCR, build professional skills and experiences to add to your resume through internships, part-time work, campus involvement, research, and volunteering. Talk to people all around you to have "career conversations," network, and eventually find a job.

- Attend these Career Center events: *Employer Information Sessions, Career Fairs, Job Discovery Series, Where Are the Jobs? Job Search Strategies, Networking Your Way to a Job, All About Internships, Maximizing Your Internship workshops, and Now Hiring Interns panel.*
- Learn about summer internship opportunities through the Virtual Campus Interview program. In the "Jobs" section of your UCR Handshake account, click on "Virtual Campus Interviews" to see a list of all upcoming interview opportunities and apply.
- Use the job and internship database in your UCR Handshake account as well as CareerShift.
- Find additional job and intern listings, as well as opportunities abroad, at careers.ucr.edu under Students.
- Create or enhance your LinkedIn profile by attending the *Mastering LinkedIn workshop*.
- Conduct **informational interviews** with people who work in your desired career field.
- Meet with your academic advisor and find out if your internship qualifies for academic credit.

RESEARCH GRADUATE & PROFESSIONAL SCHOOLS

Career exploration includes finding out if your desired career requires an advanced degree. Do some research now and discuss pursuing graduate school with a career specialist and faculty.

- Research occupations for job outlook, salary, education, training, etc.
- Research graduate school application deadlines and testing requirements.
- Write your personal statement. The Academic Resource Center offers assistance with this.
- Get letters of recommendation. Give faculty members one to three months of advance notice and share your resume or CV with them as well.

For more information on this and other resources to prepare for your future career, email careercounseling@ucr.edu.

CAREER PLAN SERIES

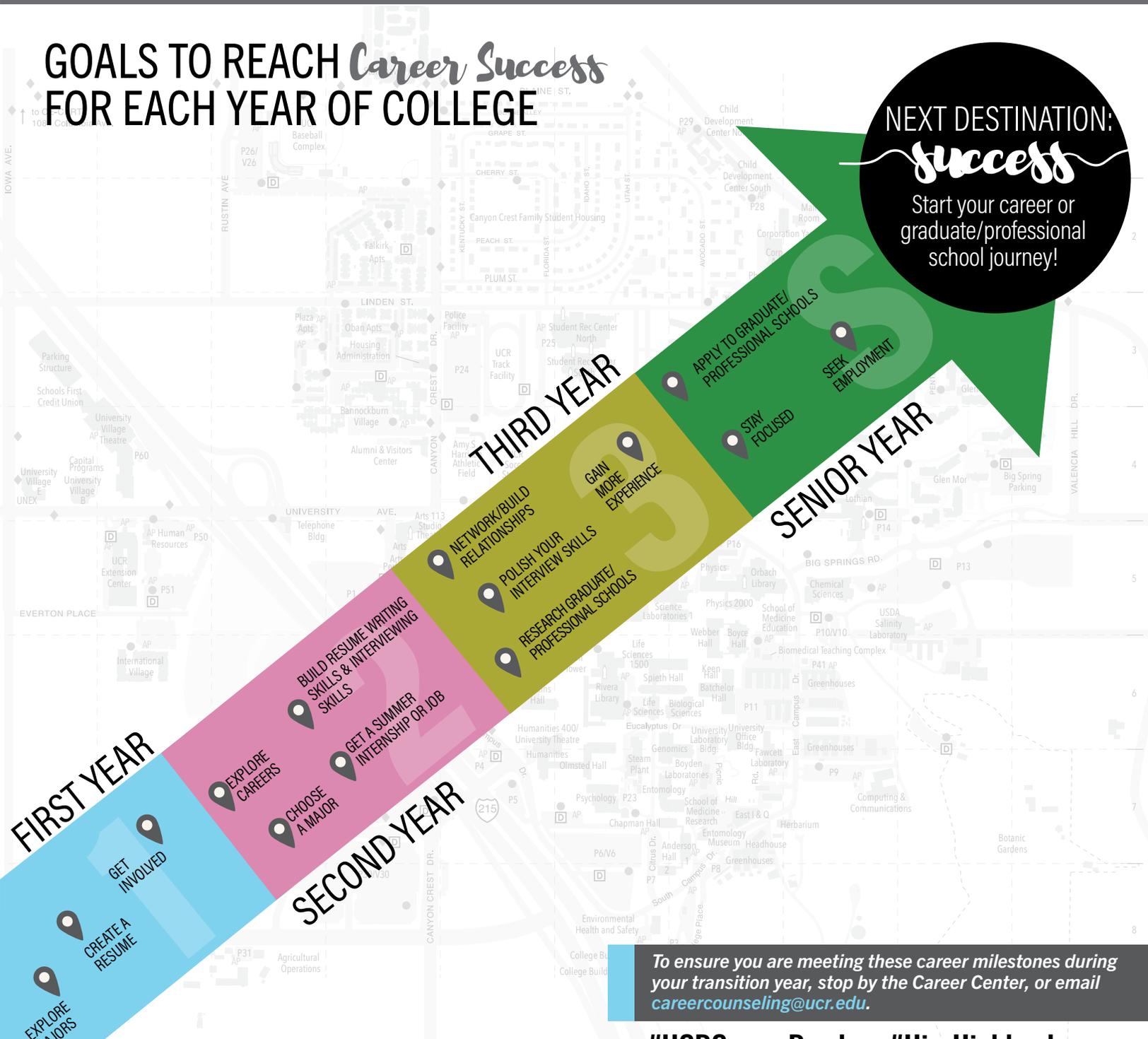
Map Your Career Plan For Success!

GOALS TO REACH *Career Success* FOR EACH YEAR OF COLLEGE

NEXT DESTINATION:

Success

Start your career or graduate/professional school journey!



To ensure you are meeting these career milestones during your transition year, stop by the Career Center, or email careercounseling@ucr.edu.

#UCRCareerReady #HireHighlanders

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