NEW FEATURES OF THE HANDSHAKE VIRTUAL FAIR

In order to have a successful time at the virtual career fair, it’s good for you to get familiar with the new features. During this fall, you will be able to join group sessions with employers as sign-ups go for a 1 to 1 format directly through Handshake's mobile app or a computer browser. Employers can mute or remove participants from a session, and once removed they can’t rejoin.

1. Register in advance for sessions

In Handshake, review the participating Employer list and register in advance for 11 and group sessions. (Log-in sign-ups are possible, but some employer schedules may be full)

2. Change your profile setting

Set your Handshake profile privacy to “Community” which allows you to attend both 1:1 and group sessions.

3. Make your resume visible

Employers can share your resume with employers ahead of time too!

4. Review your profile

Review Handshake’s Student Guide to Attending a Virtual Fair

HELPFUL VIRTUAL CAREER FAIR TIPS

• Before logging in, double-check your system. Perform a network test to check internet, visual, and audio. Check the video and browser requirements to ensure you are using a compatible browser (Chrome works best).
• Choose a quiet, distraction-free location to be in when you’re in the fair. Your focus can be wholly on connecting with employers. Think about your background too – you want employers to focus on you (and not your music, roommate, pet, etc.)!
• Dress appropriately. What you wear can make a big difference in providing an opportunity for employers to connect with an student’s professional experience.
• Be ready to talk about your career interests as well as academic and extracurricular experiences to show your skills and strengths.
• Ask the representative for their contact information, and then promptly send a thank-you note. Having the contact information of the representative you have just spoken with serves two purposes. First, you can contact them regarding the organization including the proper spelling of the representative’s name, direct email, etc. Second, you can help them remember you by sending them a brief thank you email for the help they gave you and the time they took to connect with our campus.
• Test your setup in advance to demonstrate your strong interest in the company, industry, or role. You can do this by reviewing the questions that will be asked.
• Make sure your most updated resume is attached to your profile. You can share your resume with employers ahead of time too!

HELPFUL RESOURCES

Profile Privacy Settings in Handshake
Review Handshake’s Student Guide to Attending a Virtual Fair
Handshake’s Video Requirements & Troubleshooting for Students
Test your setup in advance

For a complete list of career fair resources, visit careers.usc.edu/events/career-fairs

VIRTUAL CAREER FAIR PREP GUIDE

CONNECTING TO THE VIRTUAL CAREER FAIR
We are excited that you will be taking part in a virtual UC Riverside Career Fair! We want you to be successful and prepared. Our fairs will all be held virtually via Handshake this academic year. Students can learn about employers and share their profile in intimate group sessions or get 1:1 face time with recruiters — all from their browser or Handshake’s mobile app.

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1. Register ahead of time

You’re going to want to register beforehand via Handshake. Not only will you want to present your strongest self, but you will also want to get a glimpse at the employers participating in the fair.

2. Update your profile

Employers can set certain qualifications for 11 sessions. If your profile is not complete, you may not see all sessions available to you. To maximize opportunities, ensure your profile is visible (Clients “hide from employers” in your profile will not appear for any qualifications where they are unapplied.) Set your “on line” status as well.

3. Change your profile setting

Set your Handshake profile privacy to “Community” which allows you to attend 11 and group sessions. This setting will allow you to attend both 1:1 and group sessions.

4. Make your resume visible

Employers can share your resume with employers ahead of time too!

These are the things you’ll want to do ahead of time to set yourself up for success.

1:1 and Group sessions

- Currently, students can attend only one 11 session per employer in a virtual career fair. (There is no limit to group session attendance.)
- Students can sign up for a 11 or group session up to 1 minute before the session starts time.
- Handshake Group sessions with more than 15 participants automatically disable student audio and video to preserve session quality (providing a virtual conversation environment). Handshake Group sessions with more than 15 participants automatically disable student audio and video to preserve session quality (providing a virtual conversation environment).
- Employers can mute or remove participants from a session, and once removed they can’t rejoin.

Connecting to the virtual career fair

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