

Social Appeal Request Form
UCR Student Conduct & Academic Integrity Programs
For use with cases following the *UCR Administration of Standards of Conduct* and the *UC Policies Applying to Campus Activities, Organizations, and Students (PACAOS)*

Appellant Name (First, Middle, Last)

Student ID #

UCR email address

Preferred telephone number

Statement(s) Supporting Your Grounds for Appeal

Provide a brief statement of the reasons supporting each of the ground(s) for appeal you select below. You must provide a separate statement for each ground for appeal and indicate which statement goes with which ground. If you select more than one ground, you may include each separate statement in a single paragraph. If the submitted appeal form is defective or incomplete it will be reviewed as is and could be rejected if it does not meet sufficient grounds. Please note, you do not need to select each ground, only those grounds you are using in your appeal.

Grounds for Appeal

Please clearly check the box or boxes which represent the grounds on which you wish to base your appeal of the decision.

[] Ground 1: Newly discovered evidence that was not available at the time of the hearing

In your statement of the reasons supporting this ground for appeal, please:

1. Identify material information that was unknown or unavailable at the time of the hearing.
2. Explain how the information has become available to you since the time of the hearing, despite your diligent efforts to provide the University with all relevant information during the review process.
3. Persuade that, when applying the preponderance of the evidence standard, the decision is unreasonable in light of *all* of the evidence (i.e., both the evidence included in the Administrative Review and/or College Academic Integrity Committee review *and* any newly presented evidence).

[] Ground 2: Significant procedural error, such as the Administrative Review and/or Student Conduct Committee review was not fair, thorough, or impartial, or a rule was not upheld.

In your statement of the reasons supporting this ground for appeal, please:

1. Describe the error(s), such as the procedure(s) set forth in the University’s policies that you feel was not followed.
2. Produce any evidence that demonstrates the error(s) were made.
 - a. If describing an error in the investigation or consideration of case information, such as evidence that should have been collected, a witness who was not interviewed, or misinterpretation of available evidence, you should also present the missing information or alternate interpretation.
3. Persuade that the error(s) was significant rather than a “harmless error,” i.e. that the error(s) had a detrimental impact on the outcome of the hearing.

[] Ground 3: Other evidence or arguments, which, for good cause, should be considered, such as the disciplinary sanctions assigned were disproportionate and/or have no reasonable relationship to the charges; or the decision was unreasonable because of an error in interpretation of University policy

In your statement of the reasons supporting this ground for appeal, please:

1. Identify the other evidence or arguments which should be considered.
 - a. If describing an error in interpretation of University policy, explain how you believe the University policy has been misinterpreted and how it should have been interpreted. Then, persuade that, when applying the preponderance of the evidence standard *and* your interpretation of policy, the original decision was unreasonable.
2. Persuade that there is “good cause” for that evidence and/or those arguments to be considered.

Appellant’s Signature: _____ **Date:** _____

Appeals should be submitted via the link in your decision letter whenever possible.

Alternatively, submit this form and supporting statements in a sealed envelope to:

Student Conduct & Academic Integrity Programs
 Attn: Tasha Yules
 111 Costo Hall

Or, you may scan and email the documents to conduct@ucr.edu with the subject line **Conduct Decision Appeal.**

Deadline: 10 business days after the date of the written notice of decision.

For Office Use Only

Date of written notice of decision: _____
 Date/time received at Student Conduct: _____ Is the appeal on time? YES/NO
 Date forwarded to Hearing Coordinator: _____ Response? YES/NO
 Date/time acknowledged by Hearing Coordinator: _____