

FY 20-21

HESSR Funding Proposal

Unit Name:	UNDOCUMENTED STUDENT PROGRAMS
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A. DEPARTMENT NARRATIVE “PROGRAM PLAN”

1. Mission Statement:

Undocumented Student Programs at UCR mission is to support our undocumented/AB540/Dreamer population succeed academically, professional, and personal wellbeing.

2. Program Description: a. *Please list each of your programs and/or your major activities/services for your department and give detailed information that describes your department.*

Overview / Major Activities

Established in 2015, Undocumented Student Programs welcomes all undocumented/AB 540/Dreamers, students from mixed-status families and undocu allies. No matter a student’s immigration status or cultural background, students have an equal opportunity at UCR to get a quality education in a safe and friendly environment with resources to help students achieve their goals. USP is here to support students on their journey to greater success. USP can help students with:

- Academic, housing, and financial aid resources
- CA Dream Act and DACA assistance
- Legal and community referrals
- Textbooks and calculators from the USP Lending Library
- Leadership opportunities
- Undocu Ally training
- Grad school planning
- Internships and fellowships.
- The R’Dream Scholarship and Book Grant

Significant programs include: The Butterfly Project, Undocu Circles, Chat with the Attorney, UC Immigrant Legal Service Center, Lending Library, Printing Services, R’Dream Scholarships, Book Scholarships, High School/Community College Outreach Events, Senior Celebration, Undocu Scholars, Ally Trainings, and student org co-sponsorships (Immigrant Awareness Week, Dreaming of a Higher Education Conference, Investing in the Dream Fundraiser).

Undocumented Student Programs is located in 224 Costo Hall. The center offers free printing, access to computers and scanner, a place for students to socialize, and store and heat their meals. Staff and student workers in the center take appointments and walk-ins from students.

Programs/Services **Under Normal Operating Conditions**

<p>1. 1-on-1 Student Support – Staff provides support, information, and resources to undocumented students and students from mixed status family. Staff connects students with campus and off-campus resources. Staff provides advocacy and assistance to students in financial aid, registrar, immigration, and academic matters. Staff serves as an expert on matters of immigration-related policies at the state and federal level. Staff maintain close relationships with the Student Affairs Case Managers and CAPS in case students require additional advocacy or professional psychological counseling.</p>
<p>2. Support for UCR Staff & Faculty – UCR staff and faculty seek out center staff to address issues related to policies at the UC, state, and federal level that impact undocumented students. USP also support other departments in reviewing and creating their programs as undocumented friendly by using appropriate language and inclusive policy.</p>
<p>3. Undocu Ally Trainings: The Undocu Ally program educates staff, faculty and other students about the issues faced by the undocumented student community as well as provide insight as to how best to support this group while creating a positive and safe environment. Through the Undocu Ally trainings USP creates a campus climate that allows undocumented students to feel safe and welcome at UC Riverside. Most of our trainings are specialized for a department. For example, the Counseling Center receive a training that emphasized on undocumented student health, while the School of Medicine received a training in partnership with Pre-Health Dreamers that focuses on undocumented student pursuing health professions. USP is also in annual presenter in the “University Teaching Certificate: Diversity & Classroom Management”; where USP presents to graduate students on supporting undocumented undergrads. Moreover, USP hosts different events for faculty and staff, such as ‘How to Support Undocumented Student”, “Q&A for UC Employees on Immigration Enforcement”, and “Supporting Undocumented Student Mental Health”</p>
<p>4. Policy Development – USP works with departments, university leadership and UCOP in advocating and implementing new policy and laws regarding undocumented students. Examples include working with the Office of Financial Aid to implement Dreams Loans and address default rates.</p>
<p>5. R’Dream Scholarships: In order to help close the persisting financial gap students face, USP continues to offer quarterly scholarships. The R’DREAM Scholarship awards are for \$500 and each quarter 20 awards are given. The committee decides award amounts based on student’s financial need, leadership/volunteer experience, and academic achievement. During this process USP follow-up with applicants and refer them to the Career Center for those that need support to help build a better resume and the ARC for academic support.</p>
<p>6. Undocu Circles – Undocumented Student Programs, along with the CAPS liaison facilitates weekly support group for undocumented students. Topics range from stress, anxiety, relationships, and family issues.</p>
<p>7. Book Scholarships: To address the basic needs of students, USP offers book scholarships. The Book Scholarship awards up to \$400 per student and applications open each quarter. Award amount is based on each student’s cost of books for the quarter. Students are asked to donate books back to USP’s Lending Library after completing the quarter/course; thus, allowing USP to help more students who cannot afford textbooks.</p>

<p>8. High School/ Community College Outreach: USP presents on financial aid eligibility to local undocumented youth, high school counselors, and parents throughout the Riverside and San Bernardino County in an effort to reach out to prospective students. Funds are used to purchase outreach material, print pamphlet for USP, and update USP's website. Additionally, USP participates in current outreach programs hosted by the Office of Admission and EAOP by presenting workshops at their respective events. USP also presents and financially sponsors outreach conferences such as PODER's Conference, MEChA Summer Leadership Camp, Chicano/Latino Youth Conference, etc.</p>
<p>9. UC Immigrant Legal Service Center: The UC Immigrant Legal Service Center currently serves 9 out of 10 UC campuses, including UC Riverside. The Center is headquartered at the UC Davis School of Law. However, UCR's immigration attorney is stationed at UCR's campus. The Center provides immigration-related legal representation at no cost to: (a) Undocumented and Immigrant students currently enrolled in the UC system; (b) Immediate family members* of any UC student, this includes students who come from a mixed status family.</p> <p>*Immediate family members include spouses, parents, siblings, & children</p>
<p>10. Butterfly Project: In partnership with the Career Center, USP oversees the Butterfly Project—a ten-week program designed to provide professional development opportunities for students. In addition to completing weekly service hours, students partake in weekly workshops that focus on topics such as resume and cover letter writing, internship search, interviewing skills, dining etiquette, and entrepreneurship. There are two cohort (fall and spring quarter) with no more than 20 students per cohort participating. Each student receives \$1,000 scholarship upon completing the program. This program created partnerships with various departments and mentors that include: Career Center, CARE, Chicano Student Programs, Governmental and Community Relations, LGBTQ Resource Center, Asian Pacific Student Programs, Study Abroad Office, Student Life, Undergraduate Education/UC DC program, Health Profession Advising, Women's Resource Center, Honor's Program, Legal Affairs, News and Communication, R'Garden, the Well, and Academic Resource Center.</p>
<p>11. California Dream Act Drop-In Hours –USP hosts a financial aid counselor various days during winter quarter that answers financial aid questions and assists students with their CA Dream Act application.</p>
<p>12. Student Mentors and Legal Student Interns- Student mentors serve as a peer-to-peer support for current students, and role models to prospective students. The student mentors are trained to assist undocumented students on campus in various capacities, in addition to supporting the Student Life & Development Specialist. The student mentors guide students on their CA DREAM Act application, provide students updates on DACA, federal policies, immigration and educational policies, present in outreaching events and refer students to additional campus and community resources. USP currently employs three paid student mentors and two legal interns. The paid legal interns are pre-law students that provide administrative support to the immigration attorney assigned to Undocumented Student Programs. Because of the high volume of students that the attorney sees, they need student workers to assist with follow-up calls, mailing, intakes, copying and filing, etc. student assistants keep the center open in the evenings, assist with social media and marketing, and assist with tabling.</p>

13. Student Org Sponsorship: USP provides PODER, UCR undocumented student org, staffing and financial support with three of their large events (Dreaming of a Higher Education Conference, Investing in the Dream Banquet, and Immigrant Awareness Week).
14. Senior Celebration – Senior Celebration is an opportunity for undocumented students to celebrate their educational accomplishments with family and close peers. Students are recognized over dinner and can thank individuals that helped them throughout their journey. This is an important moment for many students that have faced difficulties and barriers in accessing and completing a higher education due to financial and legal barriers.
15. Cultural & Educational Programs – USP, with other Ethnic and Gender programs, co-sponsors speakers and performers to provide education and build community for all UCR students, staff, and faculty.
16. Common Ground Collective – The Common Ground Collective is a joint effort with African Student Programs, Asian Pacific Student Programs, Chicano Student Programs, Foster Youth Program, LGBT Resource Center, Middle Eastern Student Center, Native American Student Programs, Undocumented Student Programs, and the Women's Resource Center. Staff work with students to facilitate the Building our Common Ground activity during Highlander Orientation; plan and facilitate the Common Ground Retreat with 50 UCR students; and continue campus-wide educational programs throughout the year, including Unity Hours in Winter Quarter.
17. Lending Library: Undocumented Student Programs currently lends textbooks, clickers, and calculators to students at UCR. Students can borrow these items for a quarter by simply checking them out from the USP office. Items are loaned on a “first come, first served” basis. USP currently has approximately 443 textbooks, and 56 calculators and clickers. In addition to these items, graduating seniors may also borrow caps & gowns for graduation during spring quarter. Items come from donations, books previously received through the Book scholarship, and purchases by USP.
18. Printing Services – USP provides students with 20 pages of free printing per week to assist with academic assignments, printing legal paperwork, and creating student organization resources. Free printing is an opportunity for the office to bring new students into the office and introduce them to the resources and community provided by the space.

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3. Strategic Vision: Discuss your short-term (2020-2021) plans and major program goals that will use HESSR funds:

USP will continue with the programs it has provided in the past; however, new programs goals for 20-21 are the following:

Theme: Alumni Relationship/ Career Development

In order to increase students’ access to networking and mentorship, USP will create a partnership with the Alumni Center to establish an Undocumented Alumni Association, establish a board, and host networking Events.

Theme: Study Abroad/ Academic

In order to enrich students' academic experience and improve their future legal options, USP will create a one week, spring break study Abroad Program with faculty in Mexico City for 30 students that are eligible for Advance Parole. We will do so by partnering with faculty, financial aid office, Study Abroad Office, UC Mex-Us, UNAM, UC Immigrant Legal Service Center, and the Mexican Consulate. (Depending on election results, program might switch from abroad program to domestic program)

Theme: Career Development

In order to prepare our students without DACA for opportunities after college, USP will partner with the Career Center in Winter 2021 to host four mini entrepreneurship talks with entrepreneurs that are or were undocumented

4. Challenges: Identify obstacles that need to be overcome and/or need to be met.

With the funds from the Highlander Empowerment Referendum, USP hopes to have the financial resources to address the fear and uncertainty undocumented students face during this administration and this year's upcoming election. These funds will allow USP to expand its programming and staff support.

5. Please provide information on any recent evaluations your unit may have had. What recommendations were made, and what actions were taken in response to the recommendations.

According to the number of CA Dream Act applications the Office of Financial Aid received, UCR undocumented undergraduate population for 20-21 is 551—of which 218 are new students. Additionally, in a nationwide study, Undocumented undergraduates reported significantly elevated levels of anxiety--28.5% of male and 36.7% of female participants' anxiety scores were above a clinical cut off level (in contrast to 4% and 9% of a normal population)¹. Although we cannot fix the political climate that creates these stressors, we are committed to providing our students the tools and space to heal and grow.

Aside, from collaborating with CAPS to support the mental wellness of students. USP hopes to alleviate student stress and anxiety by empowering students through access in entrepreneur opportunities. Many students within USP are first generation and feel a lack of opportunities to advance in their career. In addition, their legal status adds an extra barrier. Furthermore, with the uncertainty of DACA, students are unsure what the future holds. However, California is actively passing legislation like SB 1159 which allows undocumented individuals to acquire professional

¹ Teranishi, R. T., Suárez-Orozco, C., & Suárez-Orozco, M. (2015). In the Shadows of the Ivory Tower: Undocumented Undergraduates and the Liminal State of Immigration Reform. Retrieved from <https://static1.squarespace.com/static/5aa69f8e8f51307aa7d7cdeb/t/5aa6c5718165f57981de21d6/1520878966718/undocuscholarsreport2015.pdf>.

licenses such as practicing law. Additionally, entrepreneurship and independent contracting allows individuals regardless of immigration status to open a business. Therefore, giving student access to these resources will help them see a future of success and opportunity.

Lastly, educating students on their legal rights, despite their immigration status, will help them feel a sense of control in these difficult times of immigrant communities. USP in partnership with UCILSC will provide workshops and referral for legal intakes.

B. BUDGET QUESTIONS

- 1. Describe any SSFAC budget requests below. Departments may not duplicate budget requests for SSAF and RSAC.**

New SSFAC funding was frozen due to the impact of COVID-19.

- 2. How many FTE positions are currently open? Which if any of the positions are newly created? Why was there a need to hire additional staff? What expanded services are provided by the new hires?**

Director position is currently in recruitment stages. This position will be covered by Chancellor's funding.

- 3. Additional information or clarification you would like to provide the committee on your department's Budget plan:**

N/A

C. Funding Proposal and Narrative

List below each use of funds you propose, following the guidelines put forth by the Referendum:

The Highlander Empowerment Student Services Referendum will allow the seven departments to better meet undergraduate students' needs by providing:

- Increased co-programming with student organizations and student-led initiatives, including funding and advising
- Staffing to assist students in finding support and resources
- Support for conference hosting and conference travel
- Support for Common Ground Collective projects & collaborative initiatives with the ASUCR Diversity Council
- Peer mentoring and peer education programs support
- More resources in each student program office and center, such as student computer support and educational materials
- Operational support for student services programs as described above, as the costs of campus services continue to increase

1. Overview: Any Information you would like to provide the committee on this year's proposal.

We are submitting this funding proposal before we know the impact of budget cuts to our SSFAC departmental budget. While the center carried forward HESSR funds to attempt to cover a likely loss of SSFAC funds, we are not budgeting out in detail the costs for campus-wide and annual programs beyond Fall quarter.

In addition, we are assuming \$100,000 in Referendum fee income. This amount may decrease if undergraduate enrollment drops.

Fund Amount	Short Description
\$50,000	UCR Immigration Attorney Fee- these funds cover USP's portion of UCR immigration attorney's salary and benefits cost.
\$13,000	Education & Empowerment – During times of political uncertainty, students often feel they lack power, control or access to resources. Therefore, it is important that the USP office not only provide workshops and programs that give students resources and information, but that USP give the students the opportunity to develop as leaders.

	<p>These funds support key center programs in a remote learning environment, including:</p> <ul style="list-style-type: none"> • Welcoming Event • New Student Orientation • CA Dream Act Workshops • Co-sponsorship of PODER for two major events—Immigrant Awareness week and Investing in the Dream Fundraiser Banquet. • Student Leaders Summer Retreat • Senior Celebration
\$2,000	<p>Mental Wellness – these funds support mental wellness programming that includes midterm and final de-stress events, undocu circles, counselor led support group, 5Kteam sponsorship, and art therapy.</p>
\$500	<p>Legal Support- these funds support UCILSC in coordinating outreaching programs like “Lunch and Chat with the Attorney”, Know Your Rights Workshops, DACA workshops, and provide Know Your Rights cards.</p>
\$5,000	<p>Marketing USP & HESSR – funds to increase visibility of the center’s programs and services, as well as educate students on the Highlander Empowerment Referendum’s impact on campus. The university recently rebranded, which means USP needs to update their printed material, business cards, and table covers. Additionally, USP plans to purchase face mask for students along with other small marketing giveaways.</p>
\$2,000	<p>Allies Training- these funds help cover presenter fees and printing material for allies training.</p>
\$5,000	<p>S&E for Staff Support & Professional Development – funds to support the supplies and expenses, as well as the professional development, of center staff. While staff cannot travel for professional development, virtual conferences and webinars still require registration fee payments. Other needs such as software, office supplies, etc. continue to require support.</p>
\$9,800	<p>Career & Personal Development – funds to support the career and personal aspirations of undocumented students including those without DACA. These funds support programs such as:</p> <ul style="list-style-type: none"> • Programming and on-boarding cost of Butterfly Project • Entrepreneurship Series • Undocu Scholars (LSAT, GRE, MCAT prep courses)

	<ul style="list-style-type: none"> • Alumni Networking Events • Grad School Panel, Conferences, and Workshops • Goal Setting Workshop with Passion Planners
\$10,000	Lending Library and Printing – funds to purchase books, calculator and clickers for the lending library, and printer and paper for printing services.
\$2,000	RSAC Representative Stipend – funds to pay the RSAC representative \$500 per quarter for their service. This includes \$500 for the RSAC 2019-20 Student Rep extending their term into Summer 2020 due to the delay in the budget proposal process caused by COVID -19.
\$500	Support for Diversity Council – funds for Diversity Counsel to hold retreats and launch projects important to their mission. Additional funds for programs may also be requested separately.
\$200	Support for RSAC – funds for RSAC to support food, P&R, and any other expenses related to their work.