

# ADD THE DAY AND TIME TO A COURSE SECTION IN BANNER

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## REVISION HISTORY

Version	Date	Name	Description
Initial	7/20/16	David Gilbert	Formatted procedures in currently approved template format
Update	7/7/17	Margaret Stewart	Added steps to input a multiple meeting pattern for the same schedule type/course activity
Update	6/27/18	Merlin Krieger	Updated to Banner 9.
Update	3/7/2019	Jeff Williams	Updated for agreement with the Scheduling Guidelines, effective Fall 2019 and added language regarding the session indicator field

## INTRODUCTION AND PURPOSE

How to add the meeting day(s) and time(s) for a course section in Banner.

## RELATED POLICIES, REGULATIONS, GUIDING PRINCIPLES, AND COMMON PRACTICES

Adherence to standard meeting patterns (the day(s) and times that a course section meets) helps to facilitate effective course scheduling and promote efficient classroom utilization. Standard meeting patterns for on-campus and University Village general assignment classrooms are available on MWF, TR, MW, WF, MF, MTWR, and F. These meeting patterns begin on the hour or half-hour and end 20 or 50 minutes after the hour (e.g. MWF 0800-0850 or TR 0800-0920). A non-standard meeting pattern is any combination of day(s) and time(s) that does not conform to a listed standard meeting pattern. Non-standard meeting patterns in general assignment classrooms must still conform to the start and end time conventions listed above. For additional information, including a list of all standard meeting patterns, please reference the Standard Class Times documents available from Academic Scheduling and the Scheduling Guidelines for General Assignment Classrooms, effective Fall 2019.

## IMPACTED DEPARTMENTS, UNITS, PROGRAMS, AND CENTERS

1. Registrar's Office
2. Academic Departments
3. College Offices

## BEFORE YOU BEGIN

If this is the first time you are reviewing this procedure, go to R' Space and select the Banner Training icon in order to follow along and practice. Please submit a ticket if you have trouble accessing Banner Training.

## PAGES

The pages listed below are covered in this training.

Page	Page Name	Description
SSASECT	Schedule	Create or display sections for the courses that were created in the Course Catalog.
GTVMTYP	Meeting Type Validation	Meeting type codes for class sections.
STVMEET	Meeting Time Code Validation	Standard meeting patterns available for course sections

## PROCEDURES

### NAVIGATE TO THE MEETING DATES TAB

1. Navigate to **SSASECT (Scheduling)**.
2. Enter the **Term Code** and **CRN** of the desired course section and click **GO**.

The screenshot shows the Banner Scheduling interface. At the top, there is a header bar with the text "ellucian Schedule SSASECT 9.3.8 (PPRDXE)" and navigation buttons: ADD, RETRIEVE, RELATED, and TOOLS. Below the header, there are input fields for "Term:" (201840) and "CRN:" (10116). A "Go" button is located to the right of the CRN field. Below these fields, there are labels for "Subject: ANTH", "Title: CULTURAL ANTHROPOLOGY", and a "Copy CRN" button. A "Create CRN" button is also visible.

3. Click on the **Meeting Times and Instructor** tab.

The screenshot shows the Banner Scheduling interface with the "Meeting Times and Instructor" tab selected. The header bar is the same as the previous screenshot. Below the header, there are tabs for "Course Section Information", "Section Enrollment Information", "Meeting Times and Instructor", and "Section Preferences". The "Meeting Times and Instructor" tab is highlighted. Below the tabs, there is a "Start Over" button and a "COURSE SECTION INFORMATION" section.

4. Select the appropriate section below to utilize a pre-defined, standard meeting pattern or manually enter a standard or non-standard meeting pattern.

### USE A PRE-DEFINED, STANDARD MEETING PATTERN

1. Click the **LOV** button below the **Meeting Time** column header.

The screenshot shows the Banner Scheduling interface with the "Meeting Times and Instructor" tab selected. The header bar is the same as the previous screenshots. Below the header, there are tabs for "Course Section Information", "Section Enrollment Information", "Meeting Times and Instructor", and "Section Preferences". The "Meeting Times and Instructor" tab is highlighted. Below the tabs, there is a "Start Over" button and a "COURSE SECTION INFORMATION" section. The "Meeting Times and Instructor" section is expanded, showing a table with columns for "Meeting Time", "Meeting Type", "Start Date", "End Date", and days of the week (Monday through Sunday). The "Meeting Time" column header has a small "LOV" button next to it, which is highlighted with a red box. Below the table, there is a "Per Page" dropdown menu and a "Record 1 of 1" indicator.

2. Use the arrow buttons to page through available meeting patterns on **STVMEET (Meeting Time Code Validation)**.
3. Once the desired meeting pattern has been located, click on its row, then click the **SELECT** button.

Meeting Time Code Validation STVMEET 9.3.4 (PPRDXE)

Code *	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Begin Time	End Time
01	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0710	0800
02	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0740	0830
03	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0810	0900
04	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0840	0930
05	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0910	1000
06	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0940	1030
07	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1010	1100
08	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1040	1130
09	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1110	1200
10	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1140	1230
11	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1210	1300
12	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1240	1330
13	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1310	1400
14	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1340	1430
15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1410	1500
16	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1440	1530
17	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1510	1600
18	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1610	1700
19	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1710	1800
20	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1810	1900

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Activity Date 06/27/2016 12:52:24 PM

4. On the **Meeting Dates** tab, the **Start Date**, **End Date**, **Days**, **Start Time**, **End Time**, and **Session Indicator** fields will be populated.

Schedule SSASECT 9.3.8 (PPRDXE)

Term: 201840 CRN: 10116 Subject: ANTH Course: 001 Title: CULTURAL ANTHROPOLOGY

Start Over

Meeting Dates

Meeting Time	Meeting Type	Start Date *	End Date *	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Start Time	End Time	Session Indicator *
08	CLAS	09/27/2018	12/07/2018	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1040	1130	01

Record 1 of 1

5. Update the Meeting Type field to match the Schedule Type entered on the **Course Section Information** tab.

- If the **Meeting Type** code (LEC, DIS, LAB, etc.) is known, type it into this field.
- Otherwise, click the **LOV** button below the **Meeting Type** column header.

Schedule SSASECT 9.3.8 (PPRDXE)

Term: 201840 CRN: 10116 Subject: ANTH Course: 001 Title: CULTURAL ANTHROPOLOGY

Start Over

Meeting Dates

Meeting Time	Meeting Type	Start Date *	End Date *	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Start Time	End Time	Session Indicator *
08	CLAS	09/27/2018	12/07/2018	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1040	1130	01

Record 1 of 1

- Use the arrow buttons and scroll bars to locate the desired code in the **GTVMTYP** window.
- Once the desired code has been located, click on its row, then click the **OK** button.

**Meeting Type Validation (GTVMTYP)**

Criteria

Code	Description	Sys ...	Activity Date	User
ACT	Activity	N	07/09/2014	CONVERSION
CHAT	Chat	N	08/07/2013	Ideltoro
CLAS	Class	N	06/04/2003	GENERAL
CLN	Clinic	N	07/09/2014	CONVERSION
COL	Colloquium	N	07/09/2014	CONVERSION
CON	Consultation	N	07/09/2014	CONVERSION
DEM	Demonstration	N	07/09/2014	CONVERSION
DIS	Discussion	N	07/09/2014	CONVERSION
EXAM	Final Exam	N	12/09/2013	LDELTOLO
FLD	Field	N	07/09/2014	CONVERSION

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Cancel OK

6. Ensure that the Session Indicator field has a value of "01". This is the default value, but it can easily be unintentionally overwritten or edited.

**ellucian** Schedule SSASECT 9.3.8 (PPRDXE)

Term: 201910 CRN: 34373 Subject: ENGL Course: 001A Title: BEGINNING COMPOSITION

Course Section Information Section Enrollment Information Meeting Times and Instructor Section Preferences

Times and Instructors Scheduler Preferences

Meeting Dates Meeting Location and Credits

**SCHEDULE**

Meeting Time	Meeting Type	Start Date *	End Date *	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Start Time	End Time	Session Indicator *
1010	LEC	01/07/2019	03/15/2019	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1010	1100	01

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7. Once the desired meeting pattern has been selected and the **Meeting Type** and **Session Indicator** field values have been confirmed, click **Save**. A confirmation message will be displayed and the value in the **Meeting Time** field will disappear.

**ellucian** Schedule SSASECT 9.3.8 (PPRDXE)

Term: 201840 CRN: 10116 Subject: ANTH Course: 001 Title: CULTURAL ANTHROPOLOGY

Course Section Information Section Enrollment Information Meeting Times and Instructor Section Preferences

Times and Instructors Scheduler Preferences

Meeting Dates Meeting Location and Credits

**SCHEDULE**

Meeting Time	Meeting Type	Start Date *	End Date *	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Start Time	End Time	Session Indicator *
	DIS	09/27/2018	12/07/2018	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1040	1130	01

1 of 1 Per Page Record 1 of 1

**INSTRUCTOR**

Session Indicator *	ID	Name	Instructional Workload	Percent of Responsibility	Primary Indicator	Override Indicator	Percent of Session
01					<input type="checkbox"/>	<input type="checkbox"/>	

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SAVE

## MANUALLY ENTER A STANDARD OR NON-STANDARD MEETING PATTERN

- Click into the **Meeting Type** field where the **CLAS** value is displayed and update the value to match the **Schedule Type** entered on the **Course Section Information** tab.
  - If the **Meeting Type** code (LEC, DIS, LAB, etc.) is known, type it into this field.

ellucian Schedule SSASECT 9.3.8 (PPRDXE) ADD RETRIEVE RELATED TOOLS

Term: 201840 CRN: 10116 Subject: ANTH Course: 001 Title: CULTURAL ANTHROPOLOGY Start Over

Course Section Information Section Enrollment Information Meeting Times and Instructor Section Preferences

Times and Instructors Scheduler Preferences

Meeting Dates Meeting Location and Credits

SCHEDULE Insert Delete Copy Filter

Meeting Time	Meeting Type	Start Date *	End Date *	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Start Time	End Time	Session Indicator *
	CLAS			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

Record 1 of 1

- Otherwise, click the **LOV** button to load the **GTVMTYP** window.
- Use the arrow buttons and scroll bars to locate the desired code.
- Once the desired code has been located, click on its row, then click the **OK** button.

Meeting Type Validation (GTVMTYP)

Criteria

Code	Description	Sys ...	Activity Date	User
ACT	Activity	N	07/09/2014	CONVERSION
CHAT	Chat	N	08/07/2013	ldeltoro
CLAS	Class	N	06/04/2003	GENERAL
CLN	Clinic	N	07/09/2014	CONVERSION
COL	Colloquium	N	07/09/2014	CONVERSION
CON	Consultation	N	07/09/2014	CONVERSION
DEM	Demonstration	N	07/09/2014	CONVERSION
DIS	Discussion	N	07/09/2014	CONVERSION
EXAM	Final Exam	N	12/09/2013	ldeltoro

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Cancel OK

- Press the TAB key to automatically populate the dates of instruction in the **Start** and **End Date** fields.

ellucian Schedule SSASECT 9.3.8 (PPRDXE) ADD RETRIEVE RELATED TOOLS

Term: 201840 CRN: 10116 Subject: ANTH Course: 001 Title: CULTURAL ANTHROPOLOGY Start Over

Course Section Information Section Enrollment Information Meeting Times and Instructor Section Preferences

Times and Instructors Scheduler Preferences

Meeting Dates Meeting Location and Credits

SCHEDULE Insert Delete Copy Filter

Meeting Time	Meeting Type	Start Date *	End Date *	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Start Time	End Time	Session Indicator *
	DIS	09/27/2018	12/07/2018	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			01

Record 1 of 1

- Select the check boxes for the desired day(s) of the week.
- Enter the section's **Start Time** in 24-hour (military) format, using 4 characters (e.g. 0800, 1530). For sections in General Assignment classrooms, the start time should be on the hour or half-hour (XX00 or XX30).
- Enter the section's **End Time** as above. For sections in General Assignment classrooms, the end time should be 20 or 50 minutes after the hour (XX20 or XX50).
- Ensure that the **Session Indicator** field has a value of "01". This is the default value, but it can easily be unintentionally overwritten or edited.

ellucian Schedule SSASECT 9.3.8 (PPRDXE) ADD RETRIEVE RELATED TOOLS

Term: 201840 CRN: 10116 Subject: ANTH Course: 001 Title: CULTURAL ANTHROPOLOGY Start Over

Course Section Information Section Enrollment Information Meeting Times and Instructor Section Preferences

Times and Instructors Scheduler Preferences

Meeting Dates Meeting Location and Credits

SCHEDULE Insert Delete Copy Filter

Meeting Time	Meeting Type	Start Date *	End Date *	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Start Time	End Time	Session Indicator *
	DIS	09/27/2018	12/07/2018	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0800	0850	01

Record 1 of 1

7. Once the desired meeting pattern has been entered and the Session Indicator value has been verified, click **Save**. A confirmation message will be displayed.

ellucian Schedule SSASECT 9.3.8 (PPRDXE)

Term: 201840 CRN: 10116 Subject: ANTH Course: 001 Title: CULTURAL ANTHROPOLOGY

ADD RETRIEVE RELATED TOOLS 1

✓ Saved successfully (1 rows saved)

Course Section Information Section Enrollment Information Meeting Times and Instructor Section Preferences

Times and Instructors Scheduler Preferences

Meeting Dates Meeting Location and Credits

SCHEDULE

Meeting Time	Meeting Type	Start Date *	End Date *	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Start Time	End Time	Session Indicator *
DIS		09/27/2018	12/07/2018	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1040	1130	01

Record 1 of 1

INSTRUCTOR

Session Indicator *	ID	Name	Instructional Workload	Percent of Responsibility	Primary Indicator	Override Indicator	Percent of Session
01					<input type="checkbox"/>	<input type="checkbox"/>	

Record 1 of 1

SAVE

## DEFINE AND IDENTIFY MULTIPLE MEETING PATTERNS

**Definition:** A course section has multiple meeting patterns when its meeting days and times cannot be expressed as a single, repeating day/time pattern or when an otherwise repeating pattern must be divided to accommodate classroom scheduling.

A course section with multiple meeting patterns will have one primary meeting pattern and one or more secondary meeting patterns. The primary meeting pattern is used when determining a section's final exam day and time and in calculating compliance with the Scheduling Guidelines, as well as in determining which meeting pattern displays in many reports.

Each meeting pattern requires a unique value in the **Session Indicator** field. The value for the primary meeting pattern is "01". Secondary meeting patterns should be numbered sequentially, beginning with "02", "03", etc. Incorrectly numbered meeting patterns can have negative effects, including inaccurate compliance calculations, exclusion from scheduling reports, and failure to import to 25Live for classroom scheduling.

In order to determine the primary meeting pattern, follow the list of criteria below. The primary meeting pattern:

- conforms to a standard meeting pattern (if no meeting pattern is standard, then ...)
- contains the greatest number of contact hours (if all meeting patterns have equal contact hours, then ...)
- has the earliest start time (if all meeting patterns have the same start time, then ...)
- begins earliest in the week

For example:

- If a course section meets MWF 0900-0950 & W 1000-1050, the MWF meeting pattern is primary because it is a standard meeting pattern. In this instance, the meeting patterns should not be entered as MF 0900-0950 & W 0900-1050, as times that are common across all meeting days should be grouped together.
- If a course section meets MF 1500-1550 & W 1600-1650, the MF meeting pattern is primary because it contains the greatest number of contact hours.
- If a course section meets M 0930-1050 & F 0800-0920, the F meeting pattern is primary because it has the earliest start time.
- If a course section meets T 1230-1350 & R 1230-1350, the T meeting pattern is primary because it occurs first in the week.

**Please Note:** This occurrence is incredibly rare and is utilized only when a different classroom is to be assigned to each day of the meeting pattern. Otherwise, this should be entered as a single meeting pattern of TR 1230-1350.

**Best Practice:** If any portion of a section's day(s) and time(s) constitute a standard meeting pattern, that standard meeting pattern should be entered and the remaining day(s) and/or time(s) should be divided among additional meeting patterns as required.

Though Academic Scheduling will assist in identifying and correcting issues where possible, it is the responsibility of the academic department to correctly code multiple meeting patterns as part of the maintenance of course sections.

## ENTERING MULTIPLE MEETING PATTERNS ON A COURSE SECTION

1. Enter the primary meeting pattern as determined by the above criteria by followings steps 1-6 under [Use a Pre-Defined, Standard Meeting Pattern](#) or [Manually Enter a Standard or Non-Standard Meeting Pattern](#).
2. Ensure that the **Session Indicator** value is "01".
3. Enter the secondary meeting pattern(s).
  - a. Click the **Insert** button above the primary meeting pattern.

Term: 201840 CRN: 10116 Subject: ANTH Course: 001 Title: CULTURAL ANTHROPOLOGY

Course Section Information Section Enrollment Information Meeting Times and Instructor Section Preferences

Times and Instructors Scheduler Preferences

Meeting Dates Meeting Location and Credits

▼ SCHEDULE

Meeting Time	Meeting Type	Start Date *	End Date *	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Start Time	End Time	Session Indicator *
DIS		09/27/2018	12/07/2018	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0800	0850	01

Record 1 of 1

- b. On the new row, follow steps 1-6 under [Manually Enter a Standard or Non-Standard Meeting Pattern](#).
- c. Enter sequentially higher values in the **Session Indicator** field. The first secondary meeting pattern should be "02", followed by "03", etc.

**Reminder:** Each meeting pattern must have a unique **Session Indicator** value.

4. After all required meeting patterns have been entered, click **Save**. A confirmation message will be displayed.

Term: 201840 CRN: 10116 Subject: ANTH Course: 001 Title: CULTURAL ANTHROPOLOGY

Course Section Information Section Enrollment Information Meeting Times and Instructor Section Preferences

Times and Instructors Scheduler Preferences

Meeting Dates Meeting Location and Credits

▼ SCHEDULE

Meeting Time	Meeting Type	Start Date *	End Date *	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Start Time	End Time	Session Indicator *
DIS		09/27/2018	12/07/2018	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0800	0850	01
DIS		09/27/2018	12/07/2018	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0900	0950	02

Record 1 of 2

▼ INSTRUCTOR

Session Indicator *	ID	Name	Instructional Workload	Percent of Responsibility	Primary Indicator	Override Indicator	Percent of Session
01					<input type="checkbox"/>	<input type="checkbox"/>	

Record 1 of 1

SAVE