THE OFFICE OF THE REGISTRAR ANNUAL REPORT 2018-19

RECORDING STUDENT KEY INITIATIVES **SUCCESS**

The Office of the Registrar upholds the integrity of student academic records by managing the following processes:

Classroom scheduling and utilization

Course approval

Degree audit maintenance

Degree conferral

Residency determinations for tuition purposes

Registration

Student academic record management

The Office of the Registrar facilitates student success by delivering accurate, prompt, courteous, and consistent services in three areas:

RECORDS



COURSES AND ACADEMIC SCHEDULING



DEGREE AUDIT AND GRADUATION



In 2018-19, the Office of the Registrar completed five key initiatives that streamlined processes for students and the campus.

BANNER 9

Led the campus in a major upgrade of Banner, UCR's student information system, to improve the interface experience and enhance navigation for staff.

COURSE SCHEDULING POLICY

Participated in a course scheduling committee to improve the multi-faceted process of scheduling general assignment classrooms.

LATE PAYMENT PENALTY CHANGES

Collaborated with campus partners to adjust the tuition/fee penalty process, balancing UCR's dedication to student success and the need for paid-in-full accounts.

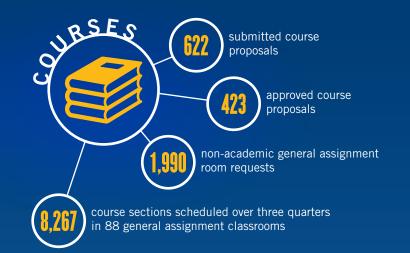
ACCELERATED DEGREE CONFERRAL

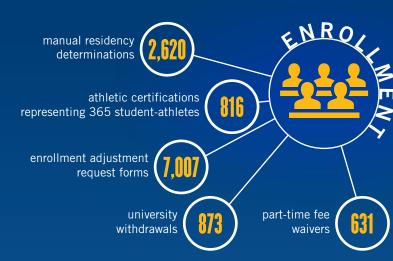
Partnered with UCR's colleges and schools to confer graduates within four weeks of the quarter end. Students received their diplomas three months earlier, which expedited employment and graduate school pursuits.

SINGLE DOCUMENT FEE

Implemented a single document fee to alleviate the hassle of per-service charges and diploma postage fees.

SUPPORTING THE CAMPUS AND STUDENTS





ENGAGEMENT

GRADES AND TRANSCRIPTS





help desk email responses

in-person staff training sessions transcripts sent



MASTER OF FINE ARTS

> MASTER OF PROFESSIONAL ACCOUNTANCY

285 MASTER OF SCIENCE

39 DOCTOR OF MEDICINE

MASTER OF PUBLIC POL **PUBLIC POLICY**



MASTER OF ARTS

MASTER OF BUSINESS ADMINISTRATION

107 MASTER OF EDUCATION

MASTER OF FINANCE



Riverside, CA 92521-0118