Petition for Resident Reclassification (Undergraduate)

Students currently classified as a nonresident for purposes of tuition and wish to be classified as a California resident for purposes of tuition for future terms must submit a completed/signed Statement of Legal Residence (SLR) with supporting documentation to the Office of the Registrar. Please note that the reclassification will apply only to future terms, it cannot be retroactively applied to previous terms.

Submission of a petition (particularly for the Fall term) or near the filing deadline of a term may experience a processing delay due to the large volume of petitions received. Students are encouraged to submit their petition at the earliest possible date to avoid any delay in their residence determination. Students will remain classified as a nonresident, and are subject to payment of the nonresident supplemental tuition until a completed/signed petition is reviewed and classification as a California resident for purposes of tuition is thereafter approved.

*Please be aware that students do not become a California resident for purposes of tuition simply by living in California for 366 days or more. The length of time you attend the University of California or live in California is not the sole determining factor of residence.* It is your burden to prove, by clear and convincing evidence, that you have satisfied all applicable UC residence requirements. Students are encouraged to review the full UC Residence Policy and Guidelines at [www.ucop.edu/residency](http://www.ucop.edu/residency).

Financial Independence

The Financial Independence requirement makes it extremely difficult for most undergraduates who are not financially dependent on a California-resident parent to qualify for classification as a California resident. If you’re an unmarried undergraduate under the age of 24 and your parent(s) are not California residents, you must be able to document that you have been totally self-sufficient for the one year prior to the term for which a resident classification is requested.

The Student must have used only their own wages, savings from earnings, financial aid, eligible college savings plans, and eligible irrevocable trust accounts. Student earnings from employment by a parent or relative or by a business owned by a parent or relative does not qualify for Financial Independence. Funds from jointly-owned bank accounts and undocumented income are not eligible.

Required documentation includes the Student’s state and federal tax returns, tax transcripts, supporting W-2 and 1099 forms, one-year income and expense budget, proof of housing (rental contracts and housing payments), 12 months of checking, savings, and credit card statements, and financial documentation for loans, trusts, college accounts, and other documents as may be requested. The Student must not have accepted or used any financial assistance from any individual to pay for living expenses including tuition accrued during the one-year period being evaluated. State of California benefits are allowable. Co-signed housing is considered as financial support. Student cannot be claimed as a dependent tax credit by another individual on state or federal tax returns.

Students are encouraged to review the full UC Residence Policy and Guidelines at [www.ucop.edu/residency](http://www.ucop.edu/residency).

You may not need to meet the UC’s Financial Independence requirement if:

a. Graduate Student, regardless of age
b. Born on or before:
- December 31, 1995, as of the 2019-20 Academic Year
- December 31, 1996, as of the 2020-21 Academic Year

c. Married or Registered Domestic Partner as of the RDD, regardless of age

d. Serving in the U.S. Armed Forces

e. Veteran of the U.S. Armed Forces

f. Has a legal dependent other than a spouse or registered domestic partner

g. Is or was a ward of the court, foster youth, or both Parents are deceased

h. Declared by a court to be an Emancipated Minor

There are other Financial Independence exceptions, so make sure to review the full UC Residence Policy and Guidelines at www.ucop.edu/residency.

Once you have established your Financial Independence, the relevant supporting documentation that helps to demonstrate your intent to establish/maintain California residence for tuition purposes includes (some documentation may overlap with the Financial Independence documentation):

1) Copy of your California Resident Income Tax Return (Form 540) with W-2 forms from the last year (even if only part of the year).
   ➢ If you were employed in California during the last year but did not earn enough to file a California Resident Income Tax Return, provide copies of your W-2 forms for verification.

2) Copy of the documentation noting your arrival in California (Airplane Tickets, Bus Tickets, Train Tickets, etc.)

3) Copy of Lease/Rental Agreement(s) covering the year (366 days) prior to the first day of instruction for the applicable quarter
   ➢ If possible, provide Utility Bills (in your name) showing utility usage at your residence

4) Copy of your California Driver’s License OR California Identification Card (for non-drivers) AND (if applicable) proof of the relinquishment of driver’s licenses or ID cards issued by other states.

5) If you are the owner of a motor vehicle, copy of the documentation showing that your vehicle has been registered in the State of California.

6) Copy of your California Voter Registration Card or documentation that verifies that you are registered to vote in the State of California.

7) Bank Statements showing the usage of your California residence as the address of record on all bank accounts.

8) If you were employed during the Summer term, provide a copy of your pay stubs for the Summer months (June, July & August) prior the first day of instruction. If you did not work during the summer but remained in California, please provide proof of physical presence in California for the Summer months (i.e. Bank statements showing activity in California or receipts showing transactions occurring in California).
9) If you are a non-citizen admitted for Permanent Residence by the U.S. Citizenship and Immigration Services (USCIS), you must provide a copy of your Permanent Resident Card (front and back).

   - If the issuance date of your Permanent Resident Card is not at least one year (366 days) prior to the first day of instruction for the applicable term, or you have yet to receive your Permanent Resident Card, please submit USCIS documentation which verifies the date you were approved for Permanent Resident status.

10) If you hold an eligible Nonimmigrant Visa Type (Please see UC Residence Policy and Guidelines at www.ucop.edu/residency for eligible Nonimmigrant Visa Types), Asylee status, Refugee status, you must provide documentation which verifies that you currently hold the Nonimmigrant Visa status or were approved for the status at least one year (366 days) prior to the first day of instruction for the applicable term.

Supporting documentation is not limited to the items listed above. All relevant information supporting a claim of California residence will be considered in the reclassification determination. The more evidence provided, the stronger one's demonstration of intent to establish/maintain California residence for tuition purposes.

Conduct that is **disqualifying** for purposes of UC residency includes:

1) Leaving the state during periods of non-instruction (Particularly during the Summer Months).

2) Maintaining the prior place of residence and failing to sever all ties to the former residence.

3) Attending an out-of-state school as a resident of the state in which the school is located.

4) Paying taxes in another state or country as a resident of that state or country including claiming foreign tax credits on the basis of domicile or physical presence in that state or country.

5) Maintaining an out-of-state driver’s license or identification card.

6) Maintaining voter registration in another state.

7) Obtaining a loan or financial assistance requiring residence in another state.

8) Holding a permanent resident visa for another country.

The above statements are only intended as a procedural guide outlining the reclassification process. Changes may be made between the publication date of these statements and the relevant petition filing period. Students are encouraged to review the full UC Residence Policy and Guidelines at www.ucop.edu/residency. If you have any questions or concerns, please e-mail reshelp@ucr.edu.
University of California, Riverside
Statement of Legal Residence

For Term Beginning: ☐ FALL 20☐ WINTER 20☐ SPRING 20
Registration Status: ☐ New ☐ Readmit ☐ Reclassification

Level: ☐ Undergraduate ☐ Graduate

OFFICE USE ONLY
☐ Resident
☐ Nonresident

By: ____________________________ Date: ____________________

STEP 1
Your Full Legal Name (Last, First, Middle) ______________________________
Your Current Mailing Address (Number, Street, City, State, Zip Code) ______________________________
Your Permanent Home Address (Number, Street, City, State, Zip Code) ______________________________
Your E-mail Address ____________________________________________________________
Your Date of Birth (MM/DD/YYYY) ______________________________
Your Phone Number (###-###-####) ______________________________

☐ If you do not claim to be a California resident, check the box to the left, and sign/date as required on PAGE 2 of 2. If you wish to be considered for classification as a California resident, you must complete the remainder of this form.

Biological or Adoptive FATHER Full Legal Name (Last, First, Middle) ______________________________
FATHER’s Permanent Home Address (Number, Street, City, State, Zip Code) ______________________________

Biological or Adoptive MOTHER Full Legal Name (Last, First, Middle) ______________________________
MOTHER’s Permanent Home Address (Number, Street, City, State, Zip Code) ______________________________

STEP 2 (Complete each question and attach all required photocopies)

I. Are you a citizen of the United States? (If U.S. Citizen, mark “No” for #2, #3, and #4)
☐ Yes ☐ No

II. Do you physically possess a VALID Resident Alien Card? (Permanent Resident status)
Your A# ______________________________ Date Awarded ___ /___ /___
FATHER’s A# ______________________________ Date Awarded ___ /___ /___
MOTHER’s A# ______________________________ Date Awarded ___ /___ /___

III. Have you applied for permanent resident status, but do not yet have your Resident Alien Card?
☐ Yes ☐ No

IV. Do you have a VALID nonimmigrant visa issued by the Immigration and Naturalization Services (INS)?
☐ Yes ☐ No

Your Visa Type ____________
FATHER’s Visa Type ____________
MOTHER’s Visa Type ____________

If YES, please provide the start date and place of issue.

STEP 3 (Complete each question and include dates)

I. Have you considered California to be your permanent home for at least the entire preceding 12 months?
☐ Yes ☐ No

   a. Date California became your permanent home ___ /___ /___
   b. Date California became your FATHER’s permanent home ___ /___ /___
   c. Date California became your MOTHER’S permanent home ___ /___ /___

II. Have you been physically present in California continuously since birth OR for the entire preceding 12 months? (If NO, you must provide the dates below)
☐ Yes ☐ No

   a. Date you most recently returned to California ___ /___ /___
   b. Date your FATHER most recently returned to California ___ /___ /___
   c. Date your MOTHER most recently returned to California ___ /___ /___

III. If “No” to Question #6, have your physical absences from California exceeded a total time frame of 6 weeks during the preceding 12 months?
☐ Yes ☐ No

If YES, please attach a written explanation of all absences from California if the total time of absence exceeds 6 weeks within the preceding 12 months. Specific dates and the reason for each absence must be provided for you and your parents.

Your Decedent Parent’s Full Legal Name ______________________________
Your Decedent Parent’s relationship to you (SELF/ FATHER/ MOTHER) ____________
Your Decedent Parent’s Date of Birth ___ /___ /___
Your Decedent Parent’s Date of Death ___ /___ /___
Your Decedent Parent’s Place of Death ______________________________

☐ Single ☐ Married ☐ Divorced ☐ Domestic Partner
☐ Yes ☐ No

If YES, please provide the date and place of death below.

Your Marital Status: (check one)

If FATHER deceased, provide date and place of death below.

If MOTHER deceased, provide date and place of death below.

If YES, you must provide the A#, date awarded, AND attach a photocopy (FRONT/BACK) of the Permanent Resident Card(s) that you, your father, and/or your mother currently possess.

If YES, you must attach a photocopy of the passport(s) and I-94 Card(s) (FRONT/BACK) that reflect the nonimmigrant visa status maintained by you, your father, and/or your mother.
STEP 4 (Mark “Yes” for any item you have had for the entire preceding 12 months)

<table>
<thead>
<tr>
<th></th>
<th>Yourself</th>
<th>Your Father</th>
<th>Your Mother</th>
</tr>
</thead>
<tbody>
<tr>
<td>[8] A valid California Driver’s License?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[9] A valid California Identification Card? (issued by DMV for non-drivers)</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[10] A motor vehicle registered with the state of California?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[11] Registration to vote in the state of California?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[12] A checking account with a financial institution in California?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[13] A savings account with a financial institution in California?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[14] Professional license(s) in California? (e.g., Physician, Nurse, Engineer, etc.)</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
</tbody>
</table>

You must attach a photocopy of each item marked as “Yes” for yourself, your father, and mother in STEP 4.

STEP 5 (Mark “Yes” for the items you have had at any time during the preceding 12 months)

<table>
<thead>
<tr>
<th></th>
<th>Yourself</th>
<th>Your Father</th>
<th>Your Mother</th>
</tr>
</thead>
<tbody>
<tr>
<td>[16] A valid Driver License outside the state of California?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[17] A valid State Identification Card outside the state of California?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[18] A motor vehicle registered outside the state of California?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[19] Registration to vote outside the state of California?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[20] A checking account with a financial institution outside the state of California?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[21] A savings account with a financial institution outside the state of California?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[22] Professional license(s) outside the state of California? (e.g., Physician, Nurse, Engineer, etc.)</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
</tbody>
</table>

You must attach a written explanation for each item answered “Yes” in STEP 5.

STEP 6 (Complete each question)

<table>
<thead>
<tr>
<th></th>
<th>Yourself</th>
<th>Your Father</th>
<th>Your Mother</th>
</tr>
</thead>
<tbody>
<tr>
<td>[23] Are you a member of the United States Armed Forces?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[24] If “Yes” to Question #16, are you permanently stationed in California at the present time?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[25] Do you have a spouse or registered domestic partner who is stationed in California?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
</tbody>
</table>

The following questions only apply to you (the student)

<table>
<thead>
<tr>
<th></th>
<th>This Calendar Year</th>
<th>Last Calendar Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>[26] Are you or will you be claimed as a dependent by an adult other than yourself for state or federal income tax purposes?</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>[27] If “Yes,” please indicate by whom:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Parents</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
<tr>
<td>☐ Other (Please specify)</td>
<td>Yes ☐  No ☐</td>
<td>Yes ☐  No ☐</td>
</tr>
</tbody>
</table>

Do you authorize the University of California to release information regarding your residence file to your parents? ☐ Yes ☐ No

Signature

Signed in (City, County, State) ____________________________ Date ___________  

Privacy Notice: All of the information requested on this Statement of Legal Residence is required (by the authority of Standing Order 110.2(a)-(d) of the Regents of the University of California) for determining whether or not you are a legal resident for tuition purposes. Your registration cannot be processed without this information. The Office of the Registrar on campus maintains the requested information. You have the right to inspect University records containing the residence information requested on this form.

Penalty Of Perjury: All statements and documents submitted to the University of California to support a Residency Classification for purposes of UC tuition are submitted under penalty of perjury under the laws of the State of California. The Student, and Parents when applicable, are required to declare under oath, declaration or affidavit, that all statements and supporting documents are true and correct. Where a Residency Classification is found to be obtained based on concealed facts or untruthful statements, the University may: Bill the Student for all tuition, NRST, and fees that would have been charged; Hold a Student’s registration until full payment of amount due is received; Notify appropriate regulatory agencies; Initiate discipline under Policy on Student Conduct and Discipline (“PACAOs 100”); and Pursue civil, criminal, or other remedies that may be appropriate. The SLR must be signed, handwritten or electronically, by the Student under penalty of perjury. A Student must sign the SLR even if the Student has yet to reach the age of majority; pursuant to State of California law, a Minor may be prosecuted for perjury.