

## ENROLLMENT VERIFICATION REQUEST FORM

*Please submit this request if you have an **Attachment** that requires Verification of Enrollment. All other Enrollment Verification Requests must be ordered online at [Rweb.ucr.edu](http://Rweb.ucr.edu).*

### Enrollment Verification

Enrollment verifications are frequently used to verify enrollment status for eligibility for financial aid and/or services such as health insurance, car insurance, county agencies, loan deferments and scholarships. You must be enrolled in classes for any given term in order for us to provide an enrollment verification.

### Personal Information

Student ID Number \_\_\_\_\_ Email Address \_\_\_\_\_  
 Name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_  
 Phone \_\_\_\_\_ Date of Birth \_\_\_\_\_

### Number of Copies Requested: \_\_\_\_

*Verification Requests will be honored in 5 to 7 business days*

### Type of Verification

Attachment submitted along with Verification Request  
 Letter – Choose the information needed:  
      Enrollment. Please Select:  Current Term  Enrollment History  Specific Term \_\_\_\_\_  
      Other information \_\_\_\_\_

**Please sign here if you would like to have your GPA included:** \_\_\_\_\_  
*GPA of current quarter and cumulative provided*

### Delivery Method

Mailing: Name/Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 City/State/Zip/Country: \_\_\_\_\_

Pick up at the Highlander One Stop Shop (HOSS)  
 Fax Number [No International Faxing] \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Attn: \_\_\_\_\_  
 (Available for pick up at the HOSS unless otherwise requested)

### Authorization

PURSUANT TO PROVISIONS OF THE FEDERAL FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (PUBLIC LAW 93380), I GRANT PERMISSION FOR RELEASE OF MY ACADEMIC RECORD AS INDICATED ON THIS FORM OR ATTACHED. I ALSO GRANT PERMISSION FOR THE RELEASE OF MY FINANCIAL INFORMATION AS REQUESTED.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_