**RECORDING STUDENT SUCCESS**

The Office of the Registrar upholds the integrity of student academic records by managing the following processes:

- Classroom scheduling and utilization
- Course approval
- Degree audit maintenance
- Degree conferral
- Residency determinations for tuition purposes
- Registration
- Student academic record management

The Office of the Registrar facilitates student success by delivering accurate, prompt, courteous, and consistent services in three areas:

**KEY INITIATIVES**

In 2019-20, the Office of the Registrar completed four key initiatives that streamlined processes for students and the campus.

**eTRANSCRIPTS**

Implemented a new transcript ordering process which included eTranscripts providing students access to their official transcripts within minutes.

**DEGREE WORKS UPGRADE**

Completed our first major upgrade of the degree audit system since we went live (Fall 2016).

**COURSE SCHEDULING POLICY IMPLEMENTATION**

In Fall 2019, the new course scheduling policy went into effect to include the shift in start of class instruction. In Winter 2020, began the creation of a quarterly report to evaluate the effectiveness of the policy changes.

**COVID-19 PANDEMIC AND SOCIAL INJUSTICE**

Spring 2020 was impacted by the global pandemic and the national social justice movement. Remote instruction and work began in March 2020 requiring many swift changes to processes to ensure all could be accomplished remotely. Collaboration with the Academic Senate to implement changes to academic policy that impacted deadlines and introduced more flexibility.

**SUPPORTING THE CAMPUS AND STUDENTS**

Data is from July 1, 2019 to June 30, 2020*

*Note that some data points may not be consistent with previous years due to impacts of COVID-19.

**COURSES**

- Submitted course proposals: 519
- Approved course proposals: 500
- Non-academic general assignment room requests: 983
- Course sections scheduled over three quarters: 7,211
- Manual residency determinations: 2,602
- Athletic certifications representing 262 student-athletes: 793
- Enrollment adjustment request forms: 11,554
- University withdrawals: 812
- Part-time fee waivers: 673

**ENGAGEMENT**

- Help desk email responses: 18,000+
- In-person staff training sessions: 36

**GRADES AND TRANSCRIPTS**

- Grade changes: 27,345
- Transcripts sent: 33,705

**CONFERRED DEGREES**

- Bachelor of Arts: 2,842
- Master of Fine Arts: 52
- Master of Professional Accountancy: 35
- Master of Science: 275
- Doctor of Medicine: 68
- Master of Public Policy: 22
- Master of Public Health: 25

This information is accurate and reliable at the time of publication but may change without notice. Please contact the Office of the Registrar for the most up-to-date information. (1/20)

*Note that some data points may not be consistent with previous years due to impacts of COVID-19.