Students: HOW TO REQUEST COVID19 EARLY ISOLATION RELEASE

- Click on the patient portal link: Patient portal. (chconline.ucr.edu)
- Choose "Messages" from the side menu

- Choose "New Message" to compose a message as shown below

- Choose "Send a message to "Request COVID19 early isolation release" and click Continue

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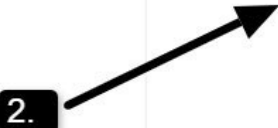
Handouts

Messages

Select Communication Option

Please choose from the following options:

1.

○ Send a message to the

Continue   Cancel

2.

- For "Subject" type in "Early Isolation Release" like the highlighted portion below and then click "Add attachment"

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Download/Upload Forms

Compose New Secure Message

1.

Recipient:

Message Type: Standard Secure Message

Subject: Early Isolation Release

Attachments: Add attachment.

2.

Please compose your message in the space below.
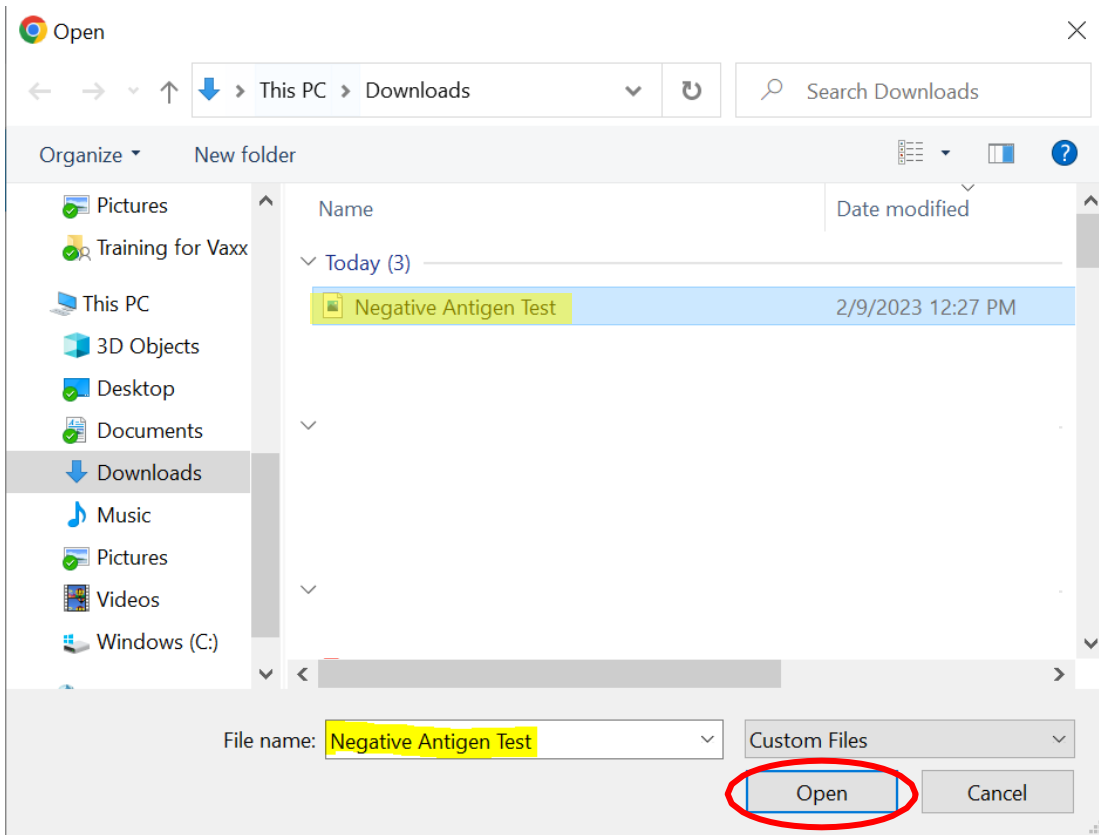
Send   Cancel

- Choose the Negative Antigen Test photo you want to upload then click "Open"

- Please verify that the file chosen was the intended Negative Antigen Test
- If the Negative Test Result is not clear, please Edit the image by clicking the "Edit Image" button and adjust the image for clarity or "Cancel Upload" to choose a different, clearer file.
- If the Negative Test Result is easily seen, click "Looks Good"

- Now that you have uploaded your image, compose the message with something similar to what is highlighted below and click "Send"

- Once you see this screen pictured below, you have completed your submission

- If you have fulfilled the requirements, the verification team will send you a secure early release approval message in your patient portal. This team works Monday through Friday 8am-5pm.